

SPACE EMPLOYEES' CO-OPERATIVE HOUSING SOCIETY LTD.,

UR RAO SATELLITE CENTRE, HAL AIR PORT ROAD,

VIMANAPURA POST, BANGALORE- 560 017

Ph: 080- 25082533 E-mail: sechsltd82@gmail.com

**REQUEST FOR ISSUE OF DEMAND LETTER FOR PF ADVANCE OR
WITHDRAWAL / BANK LOAN****Date:**

1.	Name (Block Letters)			
2.	Membership No.			
3.	Centre/Unit	Staff No.:		Retired: <input type="checkbox"/>
4.	Contract No.	Mobile No.		
		Landline with STD Code		
5.	Email Id			
6.	Postal Address			

I hereby request SECHS to issue me a demand letter for the purpose of availing PF advance or withdrawal/Bank loan towards payment of site deposit/dues as per the details given below.

7.	Amount of PF Advance or Withdrawal/Bank loan applied			
8.	Size of the site applied for in _____ phase (Tick and strike out remaining)			
	a. 25' X 30' (8M X 9M)		9. Instalment(s) to be paid: _____	
	b. 30' X 40' (9M X 12M)			
	c. 30' X 50' (9M X 15M)			
	d. 40' X 60' (12M X 18M)			
e. 50' X 80' (15M X 24M)				
10.	Mode of the collecting the demand letter	a. In person b. By Post c. By e-mail d. I authorize Mr./Ms. _____ to collect the demand letter on my behalf.		

I hereby undertake that SECHS will not be held responsible for any Delay/Postal delay/ Non-delivery/Missing of the demand letter.

(Signature of the member)

For office use only	
Received date:	
Demand letter issue ref:	
Office Assistant	President/Vice President